



Michigan Supreme Court  
State Court Administrative Office

**Case File Management  
Standards**

**AREA 6:** Other

**6.1:** Case Type Codes

Component 39	Phases of File Management Where Used
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

(A) **Circuit Court Case Type Code List.** The following case type code list must be used in circuit court as provided in Component 1. The bracketed letters are the case type codes.

(1) *Appeals by Leave or Right.*

- (a) Civil Appeals [AV]. All civil appeals from a lower court when filed in a higher court.
- (b) Criminal Appeals [AR]. All criminal appeals from a lower court when filed in a higher court.

(2) *Administrative Review, Superintending Control, and Extraordinary Writs.*

- (a) Employment Security Commission [AE]. All matters regarding Michigan Employment Security Commission actions.
- (b) License Restoration [AL]. All Secretary of State matters regarding petitions for restoration of a driver's license.
- (c) Agencies [AA]. All matters from administrative agencies other than the Michigan Employment Security Commission and the Michigan Secretary of State.
- (d) Parole Board Decisions [AP]. Appeals in parole board decisions.
- (e) Superintending Control [AS]. All matters involving superintending control or supervisory control powers of the court.

(rev. 5/2000)

**Case File Management Standards**

**6.1:** Case Type Codes (continued)

<b>Component 39</b> (continued)	<b>Phases of File Management Where Used</b>
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

- (f) Habeas Corpus [AH]. All writs of habeas corpus except habeas corpus to obtain custody of a child.
  - (g) Writs [AW]. All actions for mandamus and quo warranto and other writs.
  - (h) Extradition/Detainer [AX]. All extradition and detainer matters.
  - (i) Other Extraordinary Law Remedies [AZ]. All other extraordinary law remedies.
- (3) *Civil Damage Suits.*
- (a) Personal Injury, Auto Negligence [NI]. All complaints of personal injury, or personal injury and property damage, involving the use of a motor vehicle.
  - (b) Property Damage, Auto Negligence [ND]. All complaints of property damage but not personal injury involving the use of a motor vehicle.
  - (c) No-Fault Automobile Insurance [NF]. All claims for first-party personal protection benefits and first-party property protection benefits under the no-fault automobile insurance act.
  - (d) Products Liability [NP]. All claims involving products liability.
  - (e) Medical Malpractice [NH]. All claims involving health care provider malpractice.
  - (f) Other Professional Malpractice [NM]. All claims involving professional malpractice other than health care provider malpractice.
  - (g) Dramshop Act [NS]. All claims involving liability under the dramshop act.

(rev. 5/2000)

**Case File Management Standards**

**6.1:** Case Type Codes (continued)

Component 39 (continued)	Phases of File Management Where Used
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

- (h) Other Personal Injury [NO]. All other claims involving liability for personal injury.
- (i) Other Damage Suits [NZ]. All other claims for personal damages.
- (4) *Domestic Relations.*
  - (a) Divorce, No Children [DO]. All divorce complaints when minor children are not involved.
  - (b) Divorce, Minor Children [DM]. All divorce; divorce and custody; or divorce, custody, and support matters when minor children are involved.
  - (c) Custody [DC]. All habeas corpus to obtain custody of a child; order to show cause for custody of a child; or other custody, or custody and support proceedings, if no divorce action has been filed.
  - (d) URESA Enforcement [DU]. All support enforcement proceedings incoming from another state under the Uniform Reciprocal Enforcement of Support Act.
  - (e) URESA Initiation [DI]. All support enforcement proceedings outgoing to another state under the Uniform Reciprocal Enforcement of Support Act.
  - (f) Interstate Filing [DF]. All support matters submitted for filing only under the Uniform Reciprocal Enforcement of Support Act and the Interstate Income Withholding Act.
  - (g) Other Support [DS]. All support matters under the Family Support Act of 1967.

(rev. 5/2000)

**Case File Management Standards**

**6.1:** Case Type Codes (continued)

<b>Component 39</b> (continued)	<b>Phases of File Management Where Used</b>
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

- (h) Paternity [DP]. All questions of paternity; paternity and custody; or paternity, custody, and support.
- (i) Interstate Income Withholding [DW]. All support orders incoming from another state under the Interstate Income Withholding Act.
- (j) Registration of Foreign Orders [DR]. All registrations of foreign support orders received from another state under the Uniform Reciprocal Enforcement of Support Act.
- (k) Other Family Matters [DZ]. All other prejudgment matters involving family and domestic relations.
- (l) Transfer Divorce, No Children [TO]. All intrastate transfers of postjudgment divorce cases when minor children are not involved.
- (m) Transfer Divorce, Minor Children [TM]. All intrastate transfers of postjudgment divorce; divorce and custody; or divorce, custody, and support matters when minor children are involved.
- (n) Transfer Custody [TC]. All intrastate transfers of postjudgment custody or custody and support proceedings where no divorce action has been filed.
- (o) Transfer URESA Enforcement [TU]. All intrastate transfers of postjudgment support enforcement proceedings incoming from another state under the Uniform Reciprocal Enforcement of Support Act.
- (p) Transfer URESA, Initiation [TI]. All intrastate transfers of postjudgment support enforcement proceedings outgoing to another state under the Uniform Reciprocal Enforcement of Support Act.

(rev. 5/2000)

**Case File Management Standards**

**6.1:** Case Type Codes (continued)

<b>Component 39</b> (continued)	<b>Phases of File Management Where Used</b>
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

- (q) Transfer Other Support [TS]. All intrastate transfers of postjudgment support matters under the Family Support Act of 1967.
- (r) Transfer Paternity [TP]. All intrastate transfers of postjudgment paternity; paternity and custody; or paternity, custody, and support.
- (s) Transfer Other Family Matters [TZ]. All intrastate transfers of all other postjudgment matters involving family and domestic relations.
- (t) UIFSA Establishment [UE]. All support and paternity establishment proceedings incoming from another state under the Uniform Interstate Family Support Act.
- (u) Registration of Income Withholding Orders [UW]. All incoming registrations of another state's orders for the specified purpose of income withholding only under the Uniform Interstate Family Support Act.
- (v) Registration of Orders for Enforcement [UN]. All incoming registrations of another state's orders for the specified purpose of enforcement only under the Uniform Interstate Family Support Act.
- (w) Registration of Orders for Modification [UM]. All incoming registrations of another state's orders for the specified purpose of modification under the Uniform Interstate Family Support Act.
- (x) Assist with Discovery [UD]. All proceedings under the Uniform Interstate Family Support Act to assist with discovery, or to compel a response to a discovery order issued by another state's tribunal.
- (y) UIFSA Initiation [UI]. All support and paternity establishment proceedings outgoing to another state under the Uniform Interstate Family Support Act.

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**Case File Management Standards**

**6.1:** Case Type Codes (continued)

Component 39 (continued)	Phases of File Management Where Used
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

- (z) UIFSA Filing -- Income Withholding [UO]. All outgoing requests for registration of another state's order for the specified purpose of income withholding only under the Uniform Interstate Family Support Act.
- (aa) UIFSA Filing -- Enforcement [UF]. All outgoing requests for registration of another state's order for the specified purpose of enforcement only under the Uniform Interstate Family Support Act.
- (bb) UIFSA Filing -- Modification [UC]. All outgoing requests for registration of an order for the purpose of modification under the Uniform Interstate Family Support Act.
- (5) *Other Civil Matters.*
  - (a) Business Claims [CB]. All claims involving partnership termination and other business accountings.
  - (b) Condemnation [CC]. All condemnation proceedings.
  - (c) Labor Relations [CL]. All labor-management matters.
  - (d) Contracts [CK]. All proceedings involving contractual obligations not otherwise coded.
  - (e) Environment [CE]. All environmental matters such as zoning, pollution, etc.
  - (f) Forfeiture Claims [CF]. All claims of interest in property seized under the Controlled Substance Act which may be subject to forfeiture.

**Case File Management Standards**

**6.1: Case Type Codes (continued)**

<b>Component 39 (continued)</b>	<b>Phases of File Management Where Used</b>
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

- (g) Housing and Real Estate [CH]. All housing, real estate, foreclosure, land contracts, and other property proceedings.
  - (h) Corporate Receivership [CR]. All corporate receivership proceedings.
  - (i) Consumer Protection [CP]. All consumer matters.
  - (j) General Civil [CZ]. All other civil actions.
- (6) *Ancillary or Other Special Proceedings Which May Be Treated as Cases.*
- (a) Garnishment [PG]. All garnishment actions which are assigned a new case number.
  - (b) Attachment [PA]. All attachment actions which are assigned a new case number.
  - (c) Supplemental Proceedings [PS]. All supplemental proceedings which are assigned a new case number.
  - (d) Receivers in Supplemental Proceedings [PR]. All proceedings appointing a receiver which are assigned a new case number.
  - (e) Proceedings to Restore, Establish, or Correct Records [PC]. All proceedings to restore, establish or correct records which are assigned a new case number.
  - (f) Claim and Delivery [PD]. All complaints to recover personal property which are assigned a new case number.

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Case File Management Standards

6.1: Case Type Codes (continued)

Component 39 (continued)	Phases of File Management Where Used
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

- (g) Personal Protection Orders in Domestic Relationships [PP]. All proceedings for personal protection brought under MCL 600.2950; MSA 27A.2950 and/or MCL 600.2950a; MSA 27A.2950a when there is a domestic relationship between the parties.
  - (h) Personal Protection Orders Against Stalking [PH]. All proceedings for personal protection brought under MCL 600.2950a; MSA 27A.2950a when there is no domestic relationship between the parties.
  - (i) Other Miscellaneous Proceedings [PZ]. All other matters which are assigned a new case number.
- (7) *Criminal Matters.*
- (a) Capital Felonies [FC]. Capital felony cases, in which life sentence is possible and a larger number of peremptory jury challenges is provided.
  - (b) Noncapital Felonies [FH]. Noncapital felony cases.
- (8) *Other Family Division.* Family division cases other than domestic relations.
- (a) Adoption [AD].
  - (b) Change of Name [NC].
  - (c) Infectious Disease [ID].
  - (d) Emancipation of Minor [EM].
  - (e) Waiver of Parental Consent to Obtain an Abortion [PW].

**Case File Management Standards**

**6.1: Case Type Codes (continued)**

Component 39 (continued)	Phases of File Management Where Used
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

- (f) Delinquency [DL].
- (g) Neglect and Abuse [NA].
- (h) Traffic and Ordinance [TO].
- (i) Designated Juvenile Offenses [DJ]. All juvenile offenses designated by the prosecutor or court to be heard in the family division of circuit court in the same manner as an adult criminal case is heard in the criminal division of the circuit court.
- (j) Personal Protection Actions Broughts Under the Juvenile Code [PJ]. All petitions seeking a personal protection order against a respondent under the age of 18. Includes proceedings conducted for violation of personal protection orders issued under the juvenile code when heard by a county other than the county that issued the personal protection order.
- (k) Safe Delivery of Newborn Child [NB]. All proceedings involving a newborn child surrendered under the Safe Delivery of Newborns act (MCL 712.1 et seq.).

(B) **Case-Type Code List; District Court.** The following case type code list must be used in district court as provided in Component 1. The bracketed letters are the case type codes.

- (1) *Civil Damage Suits.*
  - (a) Small Claims [SC].
  - (b) General Civil [GC].
  - (c) No-Fault Automobile Insurance [NF].

(rev. 1/2001)

**Case File Management Standards**

**6.1:** Case Type Codes (continued)

<b>Component 39</b> (continued)	<b>Phases of File Management Where Used</b>
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

(2) *Housing and Real Estate Suits.*

- (a) Landlord-Tenant Summary Proceedings [LT].
- (b) Other Summary Proceedings [SP].

(3) *Special Proceedings.*

- (a) Peace Bonds [PB].

(1) *Criminal and Traffic Offense.*

- (a) Felony Criminal Cases [FY].
- (b) Felony Drinking Driving Offense [FD].
- (c) Statute Misdemeanor (Drinking Driving Offense) [SD].
- (d) Ordinance Misdemeanor (Drinking Driving Offense) [CD].
- (e) Statute Non-traffic Offense [SM].
- (f) Ordinance Non-traffic Offense [CM].
- (g) Statute Traffic Offense [ST].
- (h) Ordinance Traffic Offense [CT].

Case File Management Standards

6.1: Case Type Codes (continued)

Component 39 (continued)	Phases of File Management Where Used
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

(C) **Case-Type Code List; Probate Court, Probate Division.** The following case type code list must be used in probate court as provided in Component 1. The bracketed letters are the case type codes.

(1) *Estates, Trusts, Wills*

- (a) Decedent Estates, Supervised Administration [DA]. All matters involving decedent estates in which administration is supervised.
- (b) Decedent Estates, Unsupervised Administration and Non-Administered Estates [DE]. All matters involving decedent estates in which either administration is unsupervised, or the estate is not administered.
- (c) Determination of Heirs (separate proceeding) [DH]. All matters to determine heirs as a separate proceeding.
- (d) Small Estates [PE]. All assignments of estates where gross estate assets do not exceed \$15,000 (as adjusted for inflation).
- (e) Trust Inter Vivos [TI]. All trusts which are operative during the lifetime of the settlor.
- (f) Trust, Testamentary [TT]. All trusts which take effect on the death of the settlor.
- (g) Trust Registration and Wills for Safekeeping [WT]. All requests to register trusts and to file wills for safekeeping.

(2) *Guardianships and Conservatorships*

These case types may also be filed in the family division of circuit court as an ancillary proceeding.

**Case File Management Standards**

**6.1:** Case Type Codes (continued)

<b>Component 39</b> (continued)	<b>Phases of File Management Where Used</b>
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

- (a) Conservatorship [CV]. All matters involving conservatorship, both adults and minors.
- (b) Developmental Disability Guardianship [DD]. All matters involving guardianship of individuals with developmental disability, both adults and minors.
- (c) Guardianship, Other [GD]. All matters involving full guardianship of incapacitated individuals and minors.
- (d) Limited Guardianship [LG]. All matters involving limited guardianship of incapacitated individuals and minors.
- (e) Protective Orders [PO]. All protective orders requested under the estates and protected individuals code except when filed in conjunction with a petition for conservatorship.

(3) *Mental Illness Proceedings and Judicial Admission*

These case types may also be filed in the family division of circuit court as an ancillary proceeding.

- (a) Judicial Admission [JA]. All matters involving judicial admission of individuals with developmental disability.
- (b) Mental Illness Proceedings [MI]. All mental illness proceedings brought under the mental health code.

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**Case File Management Standards**

**6.1:** Case Type Codes (continued)

<b>Component 39</b> (continued)	<b>Phases of File Management Where Used</b>
Case Type Codes	Case initiation, maintenance, disposition to closing, post-adjudication

(4) *Civil and Miscellaneous Proceedings*

- (a) Appeals to Probate Court [AT].
- (b) Safe Deposit Box [BX].
- (c) Civil [CZ]. All civil matters commenced under MCR 5.101(C).
- (d) Marriage, Ceremonies [MC].
- (e) Marriage, Secret [MS].